



# Data Policy

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External

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## **1 PURPOSE AND SCOPE**

- 1.1 This document specifies the information that will be shared in the public domain. It refers to the periodic communication of data by GAP Connections (“GAPC”).
- 1.2 GAPC is committed to ensuring that credible data demonstrating progress and results is communicated to GAPC members and stakeholders. The reputation of GAPC rests in large part with the credibility of its data.

## **2 PUBLICLY AVAILABLE INFORMATION**

- 2.1 GAPC makes public certain information pertaining to its operation, services, and programs, including summary and impact reports.
- 2.2 GAPC routinely communicates updates and information to Members and stakeholders via letters and E-newsletters. Monthly e-newsletters are available for viewing online at [www.gapconnections.com](http://www.gapconnections.com).
- 2.3 GAPC is a non-profit, 501 c 5 and complies with all Federal and state laws and requirements that govern non-profit reporting.
- 2.4 Financial statements and reports can be requested with a formal request to the Executive Committee. The Executive Committee will review request within thirty (30) days and decide if and how request should be answered.

## **3 TIMING OF SCHEDULED PUBLICLY AVAILABLE INFORMATION**

- 3.1 Annually
  - 3.1.1 Annual Report
  - 3.1.2 Impact, Monitoring and Evaluation Report
- 3.2 Bi-Annually
  - 3.2.1 Training Report

## **4 LEVELS OF DATA AGGREGATION**

- 4.1 The country level means that totals are given for indicators nationally.
- 4.2 The state level means that totals are given for indicators at state/province/district level.
- 4.3 GAPC never publicly shares or communicates individual farm level data. This data is stored confidentially and only used to produce aggregate statistics. This policy

attempts to strike a balance between providing credible, informative data to relevant audiences while avoiding promotion of regional biases.

## **5      **ATTRIBUTION OF DATA****

5.1 When GAPC members and external stakeholders wish to communicate data externally and attribute it to GAPC, they may only reference data that is validated and shared by GAPC. Members can share and communicate their own data related to GAPC services and programs, but the data cannot be attributed to GAPC and the GAPC logo cannot be used unless written agreement is acquired.

5.2 GAPC will not validate any information that violates the policy. This policy is governed by the GAPC Board of Directors. Always refer to these documents to ensure that the context in which you want to use a claim or data is not in breach of your agreed terms with GAPC.