



## This week: Crop Management Records

During the Monitoring Visit growers will be asked critical standard questions related to the nutrient management, integrated pest management (IPM) and crop operations management.

The next three segments provide more details and what specifically needs to be recorded in your GAP records.

### 1. Nutrient Management

If required in your watershed, growers must comply with mandatory nutrient management regulations by maintaining a nutrient management plan approved by the local soil and water conservation district. If you are unsure if you need a Nutrient Management Plan, please reach out to your local NRCS office. Your local conservation district can assist in writing an NMP or if you are not considered a CAO (Concentrated Animal Operation) you have the option to write your own MMP (Manure Management Plan). More information on writing your own MMP can be found [here](#).

### 2. Integrated Pest Management

Growers are required to only use pesticides that have been labeled for use by the EPA on tobacco. Always refer to your grower contract as some buyers may prohibit use of crop protectants which are labeled for tobacco.

The following documentation should be maintained for agrochemical application records: (a) date of application, (b) entity performing application, (c) product brand name, (d) common name/active ingredients, (e) EPA#, (f) restricted entry interval (REI) by field/tract, (g) rate applied, (h) identification of field treated and size of treated area, and (i) method of pesticide application.

All agrochemical applications, restricted or non-restricted, should be completed or supervised by a licensed pesticide applicator. Growers must have a current pesticide license at time of audit. If grower uses a third-party to apply pesticides on the operation you must have a copy of that applicator's pesticide license at time of audit.

The Agrochemical Application Records can be found in tab 2, pages 3-5 – IPM & CPA in your [2020 GAP Records](#).

### 3. Crop Operations Management

Whether you produce or purchase your tobacco plants, growers are required to keep records of transplant/greenhouse seeding dates, varieties, and seed lot numbers by field/tract.

The following documentation should be maintained for seed selection: (a) variety selection, (b) greenhouse ID number, (c) transplant batch number, (d) seeding source, (e) variety name, (f) seed lot number, (g) LC variety (burley & dark only), and (h) seeding date.

The Transplant Batch Number is created by the grower and is used to identify each separate batch of transplants used in the operation.

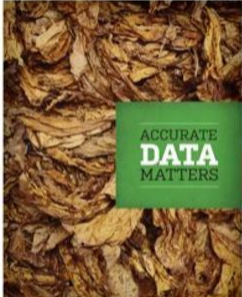
Documentation for crop management can be found on tab 3, pages 1-2 – Crop Management in your [2020 GAP Records](#).

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## Purchase Your Plants?

Growers of plants should provide a Transplant Purchase Record. The record should contain: (a) farm name (seller) and address, (b) greenhouse ID number, (c) variety name, (d) LC variety, (e) lot number, (f) seedling source, (g) date of seeding, and (h) date the plants were received/picked up along with the following related to greenhouse fertilization and IPM records: (a) date of application, (b) applicator, (c) brand or product name, (e) reason for application, (f) rate per 1,000 square foot, (g) total application, and (h) start/finish time.

If you raise plants for sale, [click here for the link to the Transplant Purchase Record](#).



### Accurate Data Matters!

During the Monitoring Visit, growers will be asked to produce and show auditors your 2020 tobacco records. Growers may use whatever type of record keeping system that works best for you as long as all the required records are documented. GAP Connections provided record packets at GAP Annual Trainings or you may download pdf templates [here](#).

GAP Connections also has a great tool for those who like to utilize keeping records digitally. All the same record templates in the paper records are available to download in an Excel workbook [here](#).

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## COVID-19 Resources

GAPC has compiled resources in English and Spanish to help inform, educate, and train growers, workers, and family members on topics related to COVID-19. The



resource pages provide information for planning, educating and preventing the spread of COVID-19 as well as H2-A Visa concerns and the Families First Coronavirus Response Act (FFCRA). Includes: training videos, posters, fact sheets, FAQ's, webinars and links to other resources. For information on a state by state level, visit the COVID-19 Resource Page by State.

[Visit COVID-19 Resource Page](#)

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